



Welcome to
New Intake Parent Evening 1

Wednesday 20th May 2026



This evening we aim to cover the following information:

- Welcome to Swavesey Primary School and meet some of the team
 - How to help your child to be school ready
 - What do they need?

Our Schools Value and Aims

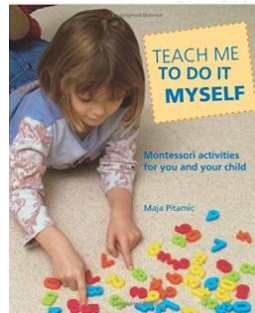
- **Our school aims to develop children who are:**
 - happy, healthy and confident
 - ready, independent, life long learners
 - resilient, resourceful and reflective learners
 - responsible, honest global citizens
- **Through:**
 - A safe, stimulating and healthy environment
 - Teaching which is inspiring, inclusive and active
 - A broad challenging curriculum
 - Encouraging creativity, individualism and team work
 - Celebration of successes in all aspects of achievement
 - Excellent partnerships with parents, governors and the community



Why do I need to do to prepare my child for school?

Your child will find the transition to Reception far easier and will be much happier if they are independent and can do many things by themselves.

Their communication, physical development and social skills are particularly important at this age. These all help to support them at school.



'Teach me to do it
myself'

What can you do to help?



Encourage your child to be as independent as possible. Even if it takes a long time!

Give them jobs around the house; pairing up the socks, setting the table, brushing their hair.

When spending time with them:

- Play with them - Jigsaws, Lego, board games etc.
- Encourage a variety of experiences, such as drawing, painting, singing, making models, cutting etc.
- Share stories/books/rhymes daily

Support them to come into pre-school by themselves to find their peg and hang their things up independently.

Prepare them for coming up to 'big' school by talking to them about it positively, if they are ready.

Continue to support their language development by:

- Expecting a response when you talk to them.
- Encouraging them to speak in sentences.
- Exposing your child to new language and vocabulary. For example, not just dog but labrador, poodle or naming specific plants or animals

School Readiness Agreement

Swavesey Early
Years team (Preschool and
Reception) collaboratively designed a
School Readiness Agreement.

We have printed copies available for
you to take away.

Preschool will work on these skills to
support children to be ‘School
Ready’.

We will share copies with other
settings too.



School Readiness at Swavesey Primary School

‘Teach me to do it myself’

*Please support your child by helping them to develop the following
skills before starting school.*

Communication and language

- Self-confidence to express emotions
- Communicate using full sentences
- During larger group activities, use ‘hands up’ to communicate/ wait your turn to speak
- Use indoor voices indoors. Shouting voices are for outside play!

Responsibility for own belongings

- Hang up cardigans, jumpers, coats etc on pegs
- Keep hats and gloves on peg or in pockets
- Carry own belongings to and from school

Maths

- Recognise numbers to 10
- Count to 10
- Match some numerals (number) to a quantity
- Count items one at a time accurately
- Make patterns and sequences with colours, shapes, teddies etc.

Personal hygiene

- Blow your own nose and dispose of tissues
- Undress and dress yourself, including buttons, tights etc.
- Do up own shoes. If laces are tricky, please choose Velcro shoes.
- Put coats on and take off, including zips, buttons etc.

Literacy

- Recognise first name and surname
- Hear initial sounds in words “c is for cat”
- Hold a pencil correctly.
- If a child is beginning to write letters, forming them correctly is really important. Once children have practised incorrectly, this is a very tricky habit to change.
- To know the alphabet
- Know that we read and write from left to right



Toileting

- Wipe yourself
- Flush the toilet
- Wash hands with soap
- Dry hands with paper towel and dispose in bin or use hand drier
- Ask to use the toilet (T sign if desperate!)

Eating

- Hold cutlery correctly and safely
- Use cutlery to cut up my food
- Be able to open lunch box and wrappers
- Feed myself
- Choose my own lunch
- Try new foods and remember what you like and dislike when ordering in future

Listening and attention

- Follow class and school rules
- Take turns
- Listen to and follow instructions.



Books to prepare for starting school



Best Start in Life – UK Government

As part of their 'Best Start in Life' initiative the Government have launched guidance and practical advice to help families get children ready for school.

The website can be accessed [here](#).

What will we do to help?

Nursery and Preschool Visits

Reception staff will endeavour to visit children at their current setting. They will spend time getting to know the children in a familiar setting and speak to staff. We have contacted all other settings we are aware of, please let us know if your child attends a different setting we may not be aware of.

Transition Sessions

These sessions are an opportunity for the children to become more familiar with classroom environment.
For the first session we invite 1 parent or carer to accompany this child.
For the second session this is an opportunity for the children to explore the new environment independently.

Home Visits

Home visits are another opportunity for staff to get to know the children in a familiar environment.
For parents and carers it is an opportunity to get to know staff and ask any questions you might have or share information about your child.

How to sign up for transition sessions

Nursery and Preschool Visits

No action from you unless you need to inform us of a setting your child attends.

In School Transition Sessions

Stay and Play

Sign up for either Monday 22nd or Tuesday 23rd June (3:45pm – 4:30pm) using this [link](#)

Transition session

Sign up for Wednesday 1st July (9:15- 10:15 or 10:30 – 11:30) using this [link](#)

Home Visits

We will share information about how to book this in due course.

Your Child's First week at School



This year we will be facilitating a staggered start. This is to support the children to gradually settle into the new routines and allow more opportunities for building relationships and getting to know each other. We will inform you of your child's group during New Parent Evening 2.

Thursday 3rd September	Children will attend a morning or afternoon session Group 1 – 8:45 – 12:30 (this will include lunch) Group 2 – 13:20 – 15:20
Friday 4th September	Children will attend a morning or afternoon session Group 2 – 8:45 – 12:30 (this will include lunch) Group 1 – 13:20 – 15:20
Monday 7th September	All children will attend for the morning, including staying for lunch. Group 1 and 2 - 8:45 – 12:45
Tuesday 8th September	All children in full time



What do children need to bring?

Each day your child will need to bring:

- A water bottle filled with water (this can be refilled during the day)
- A waterproof jacket – we play outside in all weather!
- A book bag – no rucksacks please
- A packed lunch if having a home packed lunch.
- A fruit or vegetable based snack if necessary (children are provided with fruit and milk)

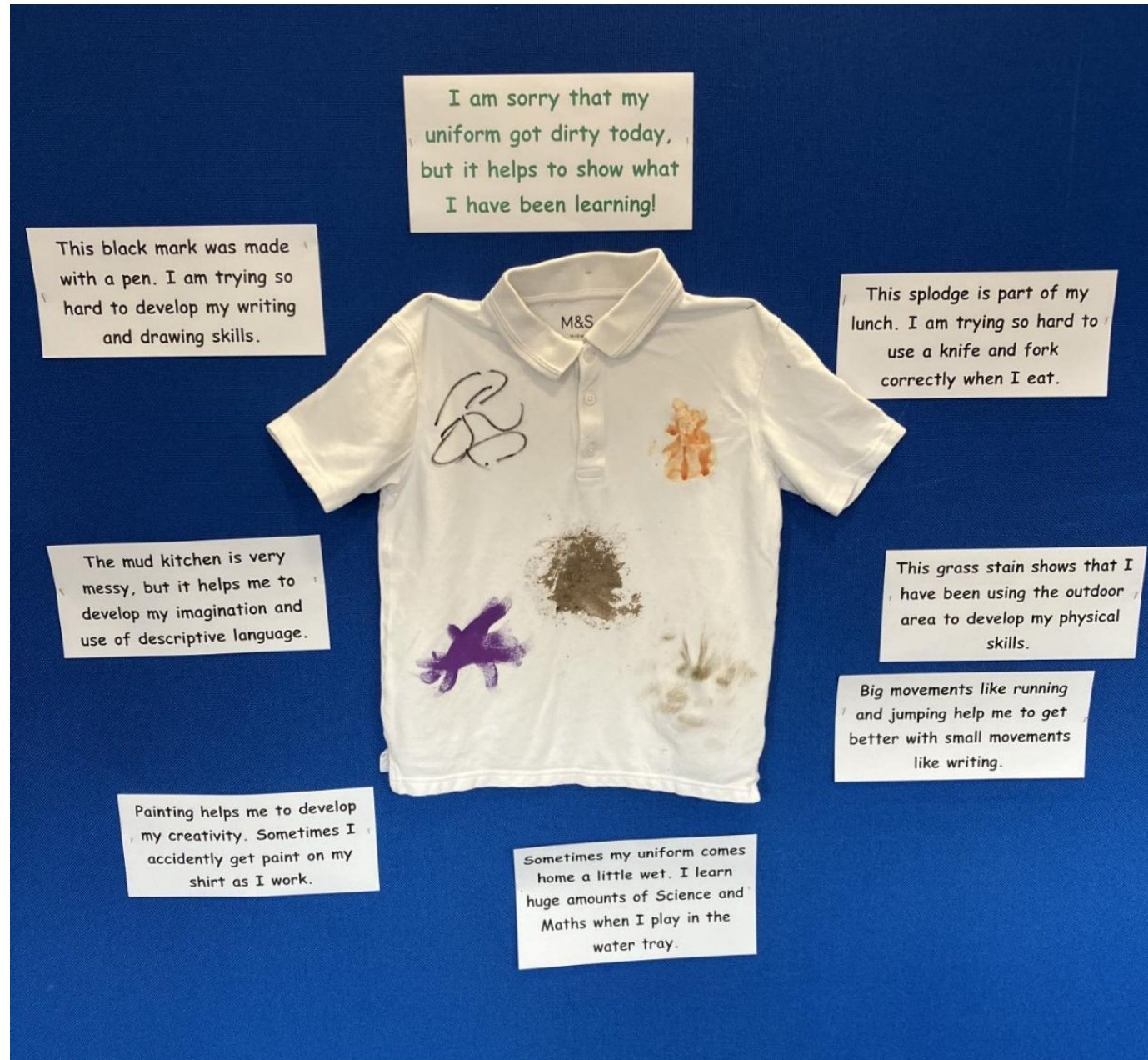
Please make sure **all** items children bring to school are clearly **named**.

What do children need to bring?

- **Please send your child to school on the first day with the following items to stay on their peg:**
 - A named pair of welly boots (for wet play, mud, sand and water play)
 - A bag (canvas, drawstring or plastic please) with spare clothes in (including pants and socks) to stay at school. Please make sure all items in the bag are clearly named.

School Uniform

- Black or grey trousers, shorts or skirts with a white t-shirt, a red jumper, red summer dresses and black shoes.
- PE kit – house top and shorts or jogging bottoms
- All items MUST be clearly labelled.
- Uniform can be purchased via the [link](#) on our website (note- only items named 'Swavesey' are our uniform)
- Uniform does not need to have the 'Swavesey Primary School' logo.



School Lunches



- All children from reception through to year 2 are entitled to a universal free school meal every day. This can be a hot meal or a packed lunch.
- Alongside this, depending on your personal circumstances, you can apply for Pupil Premium funding which allows your child to continue receiving free school meals throughout key stage 2 (year 3 onwards). This can be online www.cambridgeshire.gov.uk/freeschoolmeals
- If you are eligible for Pupil Premium funding, then the school receives additional funding that can be used to support your child. This can include financial support for trips, extra-curricular activities etc.
- School lunches are booked through Scopay in advance.
- Children eat their school meals at tables in the hall and are expected to:
 - Choose their lunch from the serving hatch, telling the cooks what they would like to eat
 - Use cutlery to eat their food
 - Put their hand up to ask for help if needed.

School Lunches

Children will need to know whether they are having a:

- School meal
- School packed lunch (ham, cheese or tuna)
- Packed lunch from home

Our menus are sent home via email and can also be found on the [school website](#)

Meals are ordered through ScoPay

WEEK 1

18th Apr, 9th May, 30th May, 20th Jun, 11th Jul, 5th Sep, 26th Sep, 17th Oct

Allergy information available on request

MONDAY	Veggie Wholemeal Pizza (v)	Lentil, Roasted Tomato and Pesto Pasta (v)	Jacket Potato with Baked Beans, Cheese, Tuna Mayo or Coleslaw	Deli Option with Ham, Tuna Mayo, Egg Mayo or Cheese	Broccoli Green Beans	Cookie Fruit/Yoghurt
TUESDAY	Texan Baked BBQ Chicken with Wedges	Vegan Nuggets with Wedges (v)	Pasta with Tomato Sauce and Cheese	Deli Option with Ham, Tuna Mayo, Egg Mayo or Cheese	Sweetcorn Peas	Flapjack Fruit/Yoghurt
WEDNESDAY	Roast of the Day with Mashed Potatoes and Gravy	Vegan Quorn Fillet with Mashed Potatoes and Gravy (v)	Jacket Potato with Baked Beans, Cheese, Tuna Mayo or Coleslaw	Deli Option with Ham, Tuna Mayo, Egg Mayo or Cheese	Carrots Cabbage	Vanilla Sponge Fruit/Yoghurt
THURSDAY	Sticky Beef Meatballs with Rice	Chinese Vegetable Noodles with Edamame (v)	Pasta with Tomato Sauce and Cheese	Deli Option with Ham, Tuna Mayo, Egg Mayo or Cheese	Mixed Vegetables	Jelly Fruit/Yoghurt
FRIDAY	Fish of the Day and Chips	Halloumi Burger and Chips (v)	Jacket Potato with Baked Beans, Cheese, Tuna Mayo or Coleslaw	Deli Option with Ham, Tuna Mayo, Egg Mayo or Cheese	Peas Baked Beans	Krispie Cake Fruit/Yoghurt

Fresh seasonal salad and bread available daily. Fresh fruit and yoghurt available daily as an alternative to the dessert of the day.

FOODSMART FOR BODY AND BRAIN

A&P

Drop off and Collection

School gates open at 8:45am and the reception team will be available at the reception gate to welcome children.

Collecting after school

- Children are collected at 3:20pm from the reception gate (on the front playground).
- Children line up and their teacher will bring them out to the playground to meet you.
- Children remain lined up and cannot be dismissed until the teacher has made eye contact with the parent/carer collecting so please make yourself visible to the teacher when you arrive, particularly if the playground is busy or sunny as it can be tricky for you to be seen.

Changes to pick ups

- If your child will be attending After School Club (in EY&P) or being collected by someone other than a parent on regular days, please email the office and we will keep a record of weekly routines.
- If your child is going home with any other adult for any reason such as play dates, grandparents helping out etc, please email the office before midday on the specified day. **Without permission, your child will not be allowed to leave school with a different adult.**
- If you are running late, please ring the school office on 01954 273312 with as much notice as possible.

Parent Partnerships

You are essential partners in your child's learning journey and we really value your knowledge and input. We encourage parents to be involved as much as possible.

We have many ways of keeping in touch with you including:

Reception weekly
newsletter via Tapestry

Termly parent
consultations in Autumn
and Spring

Tapestry observations

Emails with news of trips,
events etc.

Workshops throughout the
year to help you support
your child at home

Whole School newsletters

Informal discussions
(either on the playground
or can be arranged via
emailing the office)

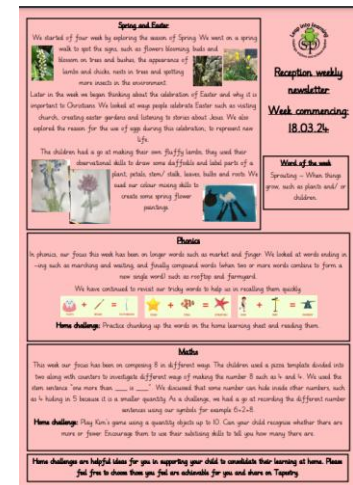
Tapestry

- Tapestry will be used to record and **celebrate children's progress and sometimes share areas for development.**
- Only parents of children in the photo or observation will be able to see the post.
- **Parent contributions** help build a holistic profile of a child so regular contributions are encouraged. These may be areas you choose to share and celebrate with school or linked to the home challenges on the weekly newsletter. All observations from home are highly valued.



Weekly Newsletters

- Most weeks you will receive a Reception weekly newsletter via Tapestry.
- This informs you of the weekly learning opportunities that have taken place and offers some home challenges that aim to support consolidate of learning at home.
- We may include information such as new vocabulary introduced that week
- Please share any home challenges on Tapestry.
- This is a really valuable method of communication between home and school, particularly if you ask you child what they have been doing at school and they tell you “Nothing”!!



Platforms used by parents



My Child At School (MCAS)

This is the platform where we use to hold data and information. When you log in, please ensure:

- At least two different contacts have details updated
- Any medical information is up to date
- Appropriate permissions have been given

SCOPAY

This platform is used to order school dinners, book and pay for trips and book parent consultations.

Tapestry

This is an online journal sharing observations of your child's early years learning journey.

Medical Matters

- Any sickness or diarrhoea **must** be followed by 48 hrs absence.
- Head lice is common! Please check regularly and treat as recommended.
- Any absence requires an email or telephone call to school in line with safeguarding protocols.
- Only essential medicine should be brought to school e.g medicine that needs to be administered 4 times a day.
- Medicines must be in the original container, clearly named and labelled and can only be administered by completion of a form at the office.
- All medical conditions must be highlighted to school with correct medication provided and monitored.
 - If your child has a condition that needs a protocol please highlight this to us so we can work in collaboration to create this
- If your child becomes unwell at school we will contact you either to discuss this or ask you to collect them. Please ensure your contact details are up to date throughout your child's time at Swavesey Primary School.

Early Years and Playwork centre **(EY&P)**

Breakfast club (3-11 year olds)

Breakfast club is run daily during term time from 7:30am-9am. The children are taken to their classrooms by Breakfast club staff. Breakfast is provided for the children following Food Standards set by the Government.

After School Club (school age 4-11 year olds)

After School club is run daily during term time from 3:20pm-6pm. The children can attend After school directly from school. A snack is provided for the children following Food Standards set by the Government.

If you would like to book please email
EyandP@Swavesey.cambs.sch.uk



At New Intake Parent Evening 2 we will...

- Share information about:
 - The school day
 - The Early Years Curriculum and how we teach different aspects of the curriculum (including phonics)
 - Assessment in Early Years
- Class groupings (including groupings for the first week of school)
- Provide 'All about me' books

Next steps...

Fill in school admissions form (if not already complete)

Admissions Form



Complete bookings for in school transition sessions

Stay and Play



Complete bookings for in school transition sessions

Transition Session



Attend New Intake meeting
2 on 18th June

Sign up to the school
platforms when you
receive relevant emails

Thank you



Information from this meeting will be emailed to you and available on the school website.

Please use our school website for further information such as term dates, policies etc.

Any thoughts, questions or queries after this evening can be emailed via office@swavesey.cambs.sch.uk or speak to a member of the team.

Thank you for your time. We look forward to continuing to work with you.

Classrooms and EY and P will be open for you to visit, if you would like to.