

Minutes of Full Governors Meeting

Held via Zoom, due to Coronavirus restrictions on 15/07/2020 at 6.30pm

Governing Body comprises 14 Governors, of which 14 are in post.

Quorum is 50% of those in post: 7

Present: Anna Norden (AN) – Headteacher

Governors: Colin Oakman (CO) – Chair

Andrew Baker (AB)

Lynsey Fulcher (LF)

Alison Fox (AF)

Laura McAuley (LMc)

Lucy Parsons (LP)

Tina Carminati (TC)

Alyson Hart (AH)

Diane Herrington (DH)

Hannah Parish (HP)

The Meeting was quorate

In Attendance: Associate Members: Wendy Whistler (WW)

Recorded by: Colin Oakman

Action

1. Welcome and Apologies for absence

The Chair welcomed all to the meeting, noting that it was sad we couldn't continue the tradition of the staff and governors get together that precedes this meeting and is always a time for reflection on the end to another school year.

Apologies received and accepted from: Rachel Hallam (RH)

2. Declaration of interests

None.

3. Minutes & Matters Arising from Meeting held on 6/5/2020

The minutes of the Full Governing Body meeting held on 6/5/2020 were approved as an accurate record and were signed by the Chair. Signed Minutes to be passed to the School Office for filing.

Clerk

Matters Arising & Action Points

- FGB and Resources to review budget to consider changes the Covid-19 pandemic will have had on the proposals – **Complete – Resources will track at risk areas of the budget**
- AN to write to parents re next year's class structure - **Complete**

4. Committee reports:

Resources Committee on 17/6/20 and CLA Committee on 1/7/20 were reviewed and LF and AF gave updates on the main points from each meeting.

5. Head Teachers report

The *School Organisation Planning for September* and the *School Model COVID 19 risk assessment* documents had been circulated ahead of the meeting and were reviewed by governors.

AN gave an update on the Budget implications of continued COVID environment, most notably the pressure on the before and after-school clubs. These points had also been reviewed by Resources on the 17.6.20 who would continue to monitor the financial risk.

The school's return to school safely plan had been updated and the physical preparation of the school site will continue over the summer holidays. Best practice will be adhered to wherever possible.

AN confirmed that return to school videos will be produced in September for each phase and that the School was in discussions with the Parish Council over a second exit for the school onto the green to allow for a better flow of people through the school, and to allow the car park to return to restricted access.

There is a whole-school project (The Leaf Project) planned for the first 2 weeks of the new term which is an environmental theme, but also allows coverage of well being and mental health learning alongside science, geography, writing etc. With so many children out of the normal routine of school life it is hoped this project will help them to settle back into school life quickly and calmly.

6. Policies

The Policy review was postponed until the next round of committee meetings, but all governors and committee Chairs were urged to prioritise and focus on policy reviews in the new school year. WW will refresh the policy reminder schedule so that we can get a head start on the policies, and CLA link governors were urged to speak to their link staff member for an October CLA update,

7. Safeguarding

AH's report from the 13th July (with AB and AN) was reviewed with no further issues to note or escalate.

8. Staff Governors to feedback any staff comments

None.

9. Governor Training

No updates.

As part of the objectives for this and next year, the committee agreed that we should pick up governor training to ensure that governors remain equipped to successfully support the school through their roles.

10. Items for Information and Next Meeting Agenda

Bloor Homes as a possible source of funding was discussed as they are supposed to have a large community fund to deploy locally – to investigate.

Academisation will continue to be progressed next year with discussions paused due to COVID.

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AN will share with Governors the correspondence from parents during the last few months.

30 new iPads may be available (NK)

11. Date and time of next meeting

The next FGB will be Weds 21st October, 6.30pm

The dates were all approved as circulated, noting the agreement to stand down the 10/3/21 Resources meeting and host a combined FGB/Resources and CLA on the 24/3/21 with the subcommittees to meet briefly before CLA.

The Chair thanked the Governing Body and closed the meeting at 8.00pm

Date	Action	
15/07/20	Resources to monitor the budget and the risk now presented by the Covid-19 pandemic	Resources
15/07/20	Committees to prioritise Policy review at the start of the new term	Committees
15/07/20	Stand down the 10/3/21 Resources meeting and host a combined FGB/Resources and CLA on the 24/3/21 with the subcommittees to meet briefly before CLA.	Clerk to update, finalise and circulate meeting schedule.
15/07/20	Chair to draft a combined 'end of year' Governor's report and letter of thanks to share with parent community	CO
15/07/20	Share parent correspondence with Governors	AN
15/07/20	Prepare Objectives for the new school year	Committees